



Training Academy

**Associated Builders and Contractors Training Academy
(ABC Training Academy)**

**2017-2018
Catalog**

Main Campus:

19466 Flightpath Way
Bakersfield, CA 93308
Phone: 661-392-8729
Fax: 661-392-9076

Mailing Address:

P.O. Box 80718
Bakersfield, CA 93380-0718

Website:

<http://academy.abccentralcal.org/>

Revised Date:

11-9-17

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ABC Training Academy

Mission Statement

The ABC Training Academy provides job-ready education in the construction, agricultural, and energy industries resulting in a safe, skilled, and employable workforce for the community.

Objectives

Provide members of the community with access to affordable workforce development and training opportunities so that job seekers will have a greater opportunity for placement and advancement in the workforce.

History

Associated Builders and Contractors Training Academy (Academy) was founded in 2015 by the Associated Builders and Contractors Central California Chapter (Chapter) as a 501(c)(3) extension of the chapter. The purpose of the Academy is to provide training services and workforce development to members of the community. The Chapter was founded in 1998 and represents the following counties: Inyo, Fresno, Kern, Kings, San Luis Obispo, Santa Barbara and Tulare. The Chapter has delivered more than 3,000,000 hours of classroom learning and trained more than 70,000 safety trainees and 3,800 craftsmen in the areas of construction, oil and gas. Associated Builders and Contractors, Inc. (ABC) is a national trade association representing 22,000 members from more than 19,000 construction and industry-related firms. Founded in 1950 on the merit shop philosophy, ABC and its 70 chapters help members win work and deliver that work safely, ethically and profitably for the betterment of the communities in which they work.

Approval

ABC Training Academy is regulated by the following state agency:

Bureau for Private Postsecondary Education

P.O. Box 980818

West Sacramento, CA 95798-0818

P: 888.370.7589 or 916.431.6959

F: 916.263.1897

www.bppe.ca.gov

ABC Training Academy's approval to operate as a private postsecondary institution in the State of California is based on provisions of the California Private Postsecondary Education Act (CPPEA) of 2009 (California Education Code, Title 3, Division 10, Part 59, Chapter 8), which is effective January 1, 2010. ABC Training Academy has met the qualifications for exemption from regulation under the Act, pursuant to California Education Code (CEC) Section 94874. ABC Training Academy is a nonprofit public benefit corporation that satisfies all of 94874(h)(1)(2)(3).

ABC Training Academy (continued)

Facility

Trainees will report to ABC Training Academy's main campus located at:
19466 Flightpath Way
Bakersfield, CA 93308
Phone: 661-392-8729 Fax: 661-392-9076

The facility includes 13 classrooms including a lab/lecture room, a computer lab, a welding simulator, and a lecture hall that can accommodate 150 people. Each room is equipped with a computer and projector. Additionally, we provide an indoor instrumentation/electrical lab, an outdoor multipurpose shop, and an outdoor welding shop. Our outdoor yard is equipped with a mobile crane, a confined space prop (tank) and a mock pumping unit.

Admissions

Admissions Policies and Procedures

Requirements

ABC Training Academy trainees must be:

- 16 years of age
- Physically able to perform all essential functions of the craft and adapt to the job environment
- Demonstrate drive and interest in pursuing a long-term career in the industry

Enrollment & Class Schedules

Potential trainees must complete an ABC Training Academy application to be considered for enrollment. The ABC Training Academy application may be found on pages 16-18 of the catalog.

If you have received this catalog after 90 days of the revised catalog date, please call 661-392-8729 to inquire about current pricing as prices may have changed.

Tuition Assistance

ABC Training Academy is a participant of Employers' Training Resource (ETR) as an Eligible Training Provider. Potentially, eligible trainees may be referred to ETR to attend an orientation to determine if tuition assistance may be provided by ETR up to \$5,000.

Tuition and Fees

ABC Training Academy requires that tuition be paid prior to the first day of class. Please call 661-392-8729 for more information on tuition procedures.

Cancellation and Withdrawal Policies

ABC Training Academy **WILL NOT** provide refunds for trainees who choose to cancel or withdrawal from the enrolled course. If there are extenuating circumstances such as a death in the family or an illness, trainees may elect to attend another session. Please call 661-392-8729 for more information on cancellation and withdrawal policies.

Courses

ADVANCED SAFETY & RISK MANAGEMENT			
Hours	Price	Dates/Times	Location
40 hours	\$600	1/10/18-3/14/18 Wednesdays 6:00pm-10:00pm	19466 Flightpath Way Bakersfield, CA 93308

Pre-requisites: Introduction to Safety & Risk Management

Course Description: This advanced course to Safety and Risk Management will cover topics such as Liability Exposure Analysis, Budgets, Training, Risk Management Techniques, and Fraud.

BLUEPRINT NAVIGATION			
Hours	Price	Dates/Times	Location
10 hours	\$175	TBD-scheduled as needed Must RSVP to be added to waitlist	19466 Flightpath Way Bakersfield, CA 93308

Course Description: A beginning course in Blueprint Navigation for residential, commercial, and industrial plans. Topics include: Introduction to Blueprints, Blueprint Sheets from A to M, Identifying Sections of Drawings, Permitting and Inspections, Title Sheet, Notes, Addendums, RFIs, Change Orders, Understanding Print Scales, Details and Tips, Grades and Elevation. The course is hands-on and interactive.

COMPETENT PERSON: TRENCH SAFETY TRAINING			
Hours	Price	Dates/Times	Location
5 hours	\$125	First Friday of each month 7:30am-12:30pm	19466 Flightpath Way Bakersfield, CA 93308

Course Description: A convenient one-day class reviewing the OSHA expectations of a Competent Person on site. The curriculum will also cover: OSHA regulations for various types of trench safety equipment, proper procedures for visual and manual soil tests, identification and control of hazardous conditions, and proper safety procedures for work near underground utilities.

CONFINED SPACE ENTRY			
Hours	Price	Dates/Times	Location
8 hours	\$90	Second Saturday of each month 7:00am-4:00pm	19466 Flightpath Way Bakersfield, CA 93308

Pre-requisites: First Aid/CPR, Fit Test, and Pulmonary Function Test. Prerequisites must be presented prior to the start of class or trainee will be sent home and full class fee will apply.

Required Attire: Hard Hat, Safety Glasses, Long Pants, Steel Toed Boots

Course Description: Confined Space topics will include: Air Monitoring, Lockout/Tagout, Blinding, Line Breaking, Safe Work Permit, Confined Spaces, Supplier Air System, and Field Exercise.

Courses (continued)

CORE (Introductory Craft Skills)			
Hours	Price	Dates/Times	Location
90 hours	\$1,299	8/14/17 Mondays and Wednesdays 6:00pm-8:30pm	19466 Flightpath Way Bakersfield, CA 93308

This course is the pre-requisite to craft training including: Heavy Equipment, Mobile Crane, Rigging, and Welding.

Required Attire: Hard Hat, Safety Glasses, Long Pants, Steel Toed Boots

Course Description: NCCER Core curriculum is an introductory course to craft skills. Topics include: Basic Safety, Introduction to Construction Math, Introduction to Hand Tools, Introduction to Power Tools, Introduction to Basic Rigging, Basic Communication Skills, Basic Employability Skills, and Introduction to Materials Handling.

CORE+			
Hours	Price	Dates/Times	Location
200 hours	\$2,250	*TBD-scheduled as needed; Day, Night, and Saturday delivery options may be available Must RSVP to be added to waitlist*	19466 Flightpath Way Bakersfield, CA 93308

Pre-requisites: Fit Test and Pulmonary Function Test. Prerequisites must be presented prior to the start of class. This course also serves as a pre-requisite to craft training including: Heavy Equipment, Mobile Crane, Rigging, and Welding.

Required Attire: Hard Hat, Safety Glasses, Long Pants, Steel Toed Boots, Gloves

Course Description: An introductory course to the construction, oil, and gas industries. Course content will include: Core-Introductory Craft Skills-NCCER, Signal Person-NCCER, Basic Rigger-NCCER, Your Role in the Green Environment-NCCER, Heavy Equipment, Forklift, and Crane Safety. Additional safety training includes: Forklift, CPR/First Aid, Confined Space Entry, Passport (Oil Field Safety) and Competent Person. *Dates and Times subject to change based on enrollment.*

FORKLIFT			
Hours	Price	Dates/Times	Location
4 hours	\$50	First and Third Saturday of each month 7:00am-11:00am	19466 Flightpath Way Bakersfield, CA 93308

Required Attire: Hard Hat, Safety Glasses, Long Pants, Steel Toed Boots

Course Description: Forklift training topics will include: Introduction to Forklift, Forklift Basics, Forklift Inspections and Maintenance, PPE Safety, Operation of a Forklift, Picking up and Delivering a load, and Parking a Forklift.

Courses (continued)

FRONTLINE SUPERVISOR DEVELOPMENT TRAINING			
Hours	Price	Dates/Times	Location
16 hours	\$350	TBD-scheduled as needed Must RSVP to be added to waitlist	19466 Flightpath Way Bakersfield, CA 93308

Course Description: This course will focus on effective leadership skills, planning, scheduling, labor management, and continuous improvement. Other training topics include: work breakdown structure, work packaging, constraint removal, process thinking, productivity management and lean implementation.

HAZARDOUS WASTE OPERATIONS AND EMERGENCY RESPONSE (HAZWOPER)			
Hours	Price	Dates/Times	Location
40 hours	\$275	TBD-scheduled as needed Must RSVP to be added to waitlist 8 hours (5 days) or 10 hours (4 days)	19466 Flightpath Way Bakersfield, CA 93308

Course Description: HAZWOPER training topics include: Government required clean-up operations, corrective actions covered by the Resource Conservation and Recovery Act of 1976 (RCRA), voluntary clean-up operations at uncontrolled hazardous waste sites, treatment, storage and disposal facility (TS&D) operations, and emergency response.

HEAVY EQUIPMENT OPERATIONS (LEVEL 1)			
Hours	Price	Dates/Times	Location
88 hours	\$1,699	TBD-scheduled as needed on Mondays and Wednesdays Must RSVP to be added to waitlist 6:00pm-8:00pm	19466 Flightpath Way Bakersfield, CA 93308

Pre-requisites: Must complete Core (Introductory Craft Skills) or Core+

Course Description: This NCCER course in Heavy Equipment Operations (Level 1) will review topics such as Safety, Heavy Equipment Identification, Utility Tractors, Introduction to Earth Moving, and Grades.

Courses (continued)

INTRODUCTION TO SAFETY & RISK MANAGEMENT			
Hours	Price	Dates/Times	Location
40 hours	\$600	9/13/17-11/15/17 Wednesdays 6:00pm-10:00pm	19466 Flightpath Way Bakersfield, CA 93308

Course Description: This introductory course to Safety and Risk Management will cover topics such as the history of safety, HAZCOM/PPE, Confined Spaces, Emergency Action Plans, JHA/ISA, Hazard ID, Heat Illness, Drug Testing, and Industrial Hygiene. Trainees are encouraged to take Advanced Safety & Risk Management upon completion of this course.

LINE LOCATING			
Hours	Price	Dates/Times	Location
7 hours	\$300	TBD-scheduled as needed Must RSVP to be added to waitlist 8:00am-4:00pm	19466 Flightpath Way Bakersfield, CA 93308

Course Description: This information packed training addresses both the art and science behind underground utility line locating and marking as well as state laws and marking standards. Course provides a balanced mixture of classroom training combined with hands-on field instruction performed outdoors. Participants will gain an A to Z understanding of the fundamentals of line locating. Special emphasis is placed on mastery of the electronic detection equipment and troubleshooting techniques to solve utility locating puzzles. Participants will also gain an overall understanding of utility and pipeline construction and design.

MEDIC FIRST AID/CPR			
Hours	Price	Dates/Times	Location
4 hours	\$70	First Saturday of each month- 7:00am-11:00am	19466 Flightpath Way Bakersfield, CA 93308

Course Description: A convenient one-day class reviewing the basics of medic first aid and CPR. The curriculum will cover: S.E.T.U.P, Using Barriers, One Rescuer CPR, Managing Shock, Emergency Medical Care Plan, First Aid and the Law, The Circles of Care Concept, Responsiveness, Chain of Survival, Warning Signs, Emergency Medical Services, Prevention of Disease and Transmission.

Courses (continued)

MINE SAFETY AND HEALTH ADMINISTRATION TRAINING (MSHA)			
Hours	Price	Dates/Times	Location
40 hours	\$500	TBD-scheduled as needed Must RSVP to be added to waitlist 8 hours (5 days) or 10 hours (4 days)	19466 Flightpath Way Bakersfield, CA 93308

Course Description: MSHA Training topics include: Introduction to the Mining Environment, Hazard Recognition and Avoidance, Emergency Procedures, Health and Safety Aspects of Tasks and Operations, Hazard Reporting Rules and Procedures, Statutory Rights of Miners, Line of Authority, Respiratory Devices, and First Aid.

MOBILE CRANE OPERATIONS (LEVEL 1)			
Hours	Price	Dates/Times	Location
75 hours	\$1,799	TBD-scheduled as needed Must RSVP to be added to waitlist	19466 Flightpath Way Bakersfield, CA 93308

Pre-requisites: Must complete Core (Introductory Craft Skills) or Core+

Course Description: This NCCER course will cover topics such as Basic Principles of Cranes, Rigging Practices, Crane Safety, and Operating a Crane.

OSHA 10			
Hours	Price	Dates/Times	Location
10 hours	\$150	TBD-scheduled as needed Must RSVP to be added to waitlist 5 hours (2 days)	19466 Flightpath Way Bakersfield, CA 93308

Course Description: The OSHA 10 Hour Construction Industry Outreach Training Program is intended to provide an entry level construction worker's general awareness on recognizing and preventing hazards on a construction site. Topics include: Introduction to OSHA and the OSH Act, General Safety & Health Provisions, Health Hazards: Hazard Communication, Health Hazards: Hazardous Materials, Cranes & Rigging, Focus Four: Electrical Safety, Struck-By & Caught in Between, Fall Protection, Personal Protective Equipment, Hand & Power Tools, Scaffolds, and Stairways & Ladders.

Courses (continued)

OSHA 30			
Hours	Price	Dates/Times	Location
30 hours	\$250	TBD-scheduled as needed Must RSVP to be added to waitlist 7.5 hours (4 days)	19466 Flightpath Way Bakersfield, CA 93308

Course Description: The OSHA 30-hour Construction Industry Outreach Training Course is a comprehensive safety program designed for anyone involved in the construction industry. Specifically devised for safety directors, foreman, and field supervisors; the program provides complete information on OSHA compliance issues. Training topics include: Introduction to OSHA and the OSH Act, Recordkeeping, Basic Safety Orientation, General Safety and Health Provisions, Health Hazards: Hazard Communication, Health Hazards: Hazardous Materials, Process Safety Management: (PSM), Personal Protective Equipment, Fire Protection, Materials Handling and Storage, Hand and Power Tools, Welding & Cutting, Focus Four-Electrical Safety, Focus Four-Struck-By and Caught in between Hazards, Focus Four-Fall Protection, Cranes & Rigging, Motor Vehicles, Excavations, Concrete & Masonry Construction, Stairways & Ladders, Confined Spaces, Lead Safety in the Workplace, Use of Explosives in the Workplace, and Scaffolds.

PASSPORT (INITIAL AND REFRESHER)			
Hours	Price	Dates/Times	Location
1-3 hours	\$25	Every Wednesday, Friday, and Saturday 8am-9am (Refresher) 8am-11am (Full Day)	19466 Flightpath Way Bakersfield, CA 93308

Course Description: Passport is an Oilfield Orientation Course developed by the California Oil Producer group. A valid passport card is required to be eligible to work on any oil lease in the valley. Passport complies with the Kern County Oil and Gas Ordinance Workers Environmental Awareness Plan (WEAP), and is updated annually. Topics include: COPS Video, Hazard Communications, Proposition 65, Hydrogen Sulfide, Personal Protective Equipment, Control of Noise, Confined Space Awareness, Cranes, Slings, Rigging, Overhead Powerlines, Code of Safe Work Practices, Field Hazards, Endangered Species, Job Safety Analysis - Producer's Permit Procedures, Heat Illness - Fall Protection, WEAP - Producer's Safety Requirements (Worker Environmental Awareness Program), Excavation, and Trenching.

Courses (continued)

RIGGER (LEVEL 1-Basic)			
Hours	Price	Dates/Times	Location
40 hours	\$699	TBD-scheduled as needed on Saturdays Must RSVP to be added to waitlist 7:00am-12:00am	19466 Flightpath Way Bakersfield, CA 93308

Pre-requisites: Must complete Core (Introductory Craft Skills) or Core+

Course Description: This NCCER basic rigging course will cover topics such as rigging equipment and rigging practices.

SUPERVISOR SAFETY LEADERSHIP			
Hours	Price	Dates/Times	Location
10 hours	\$150	TBD-scheduled as needed Must RSVP to be added to waitlist 2.5 hours (4 days)	19466 Flightpath Way Bakersfield, CA 93308

Course Description: Please keep in mind our Central California Chapter is designed to accommodate the oil producers in the central valley. Although the class is designed to be neutral in educating any company to have a safer work environment; our information reflects that of the oil industry. Topics include: Introduction to Safety, Basic Safety Definitions, Communications and Human Relations, Safety Training and Safety Meetings, Pre-Job Safety Planning, Job Safety Analysis, Introduction to OSHA, OSHA from the Contractors Perspective, Record Keeping, Inspections, Audits, and Observations, Accident Investigation, Workers Compensations, Basic Claims Management, and Behavior Based Safety.

WELDING (LEVEL 1)			
Hours	Price	Dates/Times	Location
90 hours	\$1,699	TBD-scheduled as needed Mondays and Wednesdays Must RSVP to be added to waitlist 6:00-8:30pm	19466 Flightpath Way Bakersfield, CA 93308

Pre-requisites: Must complete Core (Introductory Craft Skills) or Core+

Course Description: This NCCER basic welding course will cover topics such as Welding Safety, Oxyfuel Cutting, Plasma Arc Cutting, Air-Carbon Arc Cutting and Gouging, Base Metal Preparation, Weld Quality, SMAW-Equipment Setup, SMAW Electrodes, SMAW- Beads and Fillet Welds, Joint Fit-Up and Alignment, SMAW-Groove Welds and Backing, and SMAW-Open-Root Groove Welds-Plate.

Policies and Procedures

Required Instruction

- In addition to textbooks and materials provided by ABC, Trainees are required to purchase supplemental books and materials no later than 2 weeks from start date if required for the class.
- Trainees shall attend all required related instruction classes, including field trips, class projects, and/or other projects, as arranged by the instructor.

Craft Curriculum-NCCER

ABC Training Academy operates under the umbrella of the National Center for Construction Education and Research (NCCER) Learning Series. The curriculum is used as the primary related training material and the program complies with NCCER'S Administration and Accreditation Processes.

ABC Training Academy training programs will comply when appropriate with State laws.

- A. Each program is structured with both classroom and laboratory experiences.
- B. Trainees are required to study at home and will be tested on the course modules which pertain to their trade. In addition, trainees must successfully complete hands-on lab exercises.
- C. Participants are required to sign a blanket release allowing the NCCER to verify the participant's training status.

Advanced Standing

Trainees may be enrolled in the NCCER Craft Training Program with advanced standing by meeting the following criteria: Provide documentation of previous training, records or transcripts; be recommended by their immediate construction supervisor; and in all cases, successfully demonstrate written and performance skill levels to ABC training Academy's manager/instructors of record for the specific craft by passing a comprehensive exam. Please contact ABC staff for further information at 661-392-8729.

Change in Contact Information

Trainees must immediately report a change of address and telephone number to ABC administrative staff.

NCCER Grading

All class work, field trips, projects, final examinations and other scheduled activities will be graded and a score of "C" or above must be achieved to be considered as making satisfactory progress. Trainees receiving a "D" or "F" letter grade will be required to repeat the semester class.

All NCCER module tests and hands on performance tests must be taken during class with an official ABC designated instructor. Successful completion of a task module must be demonstrated by passing two types of tests:

- Test #1: The trainee must achieve a score of 70% or more on the written, closed-book, task module test.
- Test#2: The trainee must successfully complete task module performance tests (hands on), where applicable.

Successful completion of a Task Module will be recognized through the NCCER Registry at www.nccer.org. The module completion record is sent by staff to NCCER's national registry database

Policies and Procedures (continued)

and the official transcript is generated. Trainees must create an online profile in the NCCER Registry to request an NCCER transcript. ABC will provide an unofficial transcript.

Any written test score below 70% cannot be retaken within 48 hours per NCCER. If the test score is below 70% on the second exam, the student will be referred to the instructor for additional assistance. All retests may only be given at the discretion of the instructor.

NCCER Level Completions

All written and performance modules must be successfully completed prior to advancing to the next craft level and or following semester.

Rights and Responsibilities

As a Trainee, you have rights and responsibilities to the ABC Training Academy and to yourself.

Trainee rights include, but are not limited to the following:

- The right to be free from harassment and/or discrimination of any kind in the classroom. Such harassment or discrimination includes that based on sex, color, religion, national origin, age, disability, veteran status or any other characteristic protected by applicable federal, state, or local law. Other forms of harassment and discrimination, although not listed, will not be tolerated and should be brought to the attention of your instructor or ABC Training Academy. (See Chain Of Command For Complaint Procedures in Trainee Handbook)
- The right to have school grievances adequately addressed.

Trainees also have responsibilities, which include, but are not limited to:

- Ensuring your behavior does not violate the rules and policies governing harassment or discrimination against other students, instructors, or ABC employees.
- It is the responsibility of the Trainee to bring problems or grievances to the attention of the instructor or ABC directly. (See Chain Of Command For Complaint Procedures)
- Complying with the rules, regulations, and policies contained herein.
- Being prepared for related instruction with books, necessary materials, appropriate Personal Protective Equipment (PPE), and having completed assigned homework.
- Following the ABC Training Academy rules regarding attendance and conduct.

Staff

Name	Title	Contact
Laura Barnes	President	(661) 392-8729 lbarnes@abccentralcal.org
Maria Arias	Office Manager	(661) 392-8729 marias@abccentralcal.org
Russell Johnson	Government Affairs	(661) 392-8729 rjohnson@abccentralcal.org
Ahbree Barnes	Student Services Director	(661) 392-8729 abarnes@abccentralcal.org
Tiffany Tosti	Workforce Development Administrator	(661) 392-8729 ttosti@abccentralcal.org
Training Department	N/A	(661) 392-8729 training@abccentralcal.org

ABC Training Academy Schedule

<u>Course</u>	<u>Dates</u>	<u>Cost</u>	<u>Hours</u>	<u>Days</u>	<u>Times</u>
Advanced Safety & Risk Management	1/10/18-3/14/18	\$600	40	W	6-10PM
Blueprint Navigation	TBD	\$175	10	TBD	TBD
Competent Person: Trench Safety Training	First Friday/mo	\$125	5	F	7:30-12:30PM
Confined Space Entry	Second Sat/mo	\$90	8	SAT	7-4PM
NCCER-Core: Introductory Craft Skills	1/8/18-5/21/18	\$1,299	90	M/W	6-8:30PM
NCCER-Core+	TBD	\$2,250	200	TBD	TBD
Forklift	1st/3rd Sat/mo	\$50	4	SAT	7-11AM
Frontline Supervisor Development Training	11/6/17-11/9/17	\$350	16	M-TH	5:30-9PM
HAZWOPER	TBD	\$275	40	TBD	TBD
NCCER-Heavy Equipment Operations (Level 1)	1/8/18-5/21/18	\$1,699	88	M/W	6-8:30PM
Introduction to Safety & Risk Management	Fall 2018	\$600	40	WED	6-10PM
Line Locating	TBD	\$300	7	TBD	TBD
Medic First Aid/CPR	First Sat/mo	\$70	4	SAT	7-11AM
MSHA	TBD	\$500	40	TBD	TBD
NCCER-Mobile Crane Operations (Level 1)	1/13/18-5/17/18	\$1,799	75	SAT	7-12PM
OSHA 10	TBD	\$150	10	TBD	TBD
OSHA 30	TBD	\$250	30	TBD	TBD
Passport	Year Round	\$25	1-3	W, F, SAT	8-9AM/ 8-11AM
NCCER-Rigger (Level 1-Basic)	1/8/18-2/28/18	\$699	40	M/W	6-8:30PM
Supervisor Safety Leadership	TBD	\$150	10	TBD	TBD
NCCER-Welding (Level 1)	1/8/18-5/21/18	\$1,699	90	M/W	6-8:30PM
Must have a minimum of 10 trainees to offer a class; If class dates and times are TO BE DETERMINED (TBD), please call 661-392-8729 to inquire about our schedule.					

Craft Training Program-Enrollment

Please see our catalog and course schedule for more information.

Select a course:

- Advanced Safety & Risk Management
- Blueprint Navigation
- Competent Person: Trench Safety Training
- Confined Space Entry
- Core (Introductory Craft Skills)
- Core+
- Forklift
- Frontline Supervisor Development Training
- HAZWOPER
- Heavy Equipment Operations (Level 1)
- Introduction to Safety & Risk Management
- Line Locating
- Medic First Aid/CPR
- Mobile Crane (Level 1)
- MSHA
- OSHA 10
- OSHA 30
- Passport
- Rigger (Level 1-Basic)
- Supervisor Safety Leadership
- Welding (Level 1)



Registration and Release Form

Instructions: Type or print legibly. Any inaccuracies on this form may be reflected on credentials. To be entered in NCCER's Registry, you must complete and sign this form. Records containing trainee/participant personal information, including but not limited to score reports, training prescriptions, and transcripts, cannot be distributed until this form has been completed.

* Required fields.

ATS/AAC Name*:

Name*:

Job Title:

Address*:

City*: State*: Zip*:

Phone*: Home Number OR Cell Number

Email Address:

Birth Date*: Birth City:

*To enter you into the NCCER National Registry, ONE of the following numbers needs to be provided. Once you are entered into the system, you will be given an NCCER Card Number to use in the future. (System Generated Numbers are no longer an option.) Pipeline users MUST use their Social Security Number.

Social Security Number:

NCCER Card Number:

State DOE Student Number: Which State?

If you choose to use the State DOE Student number, this must first be added into the NCCER Registry System as an approved "Alternate I.D. Type." Please work with your sponsor representative to ensure your state I.D. Type has been added into the system.

Optional Information:

Company/School Name:

Company/School Address:

City: State: Zip: Phone:

I hereby authorize NCCER to verify information in my training and/or assessment records, which may include any of the personal information provided on this form. I release and hold harmless NCCER for the disclosure of any such information in connection with this verification process.

Signature*: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____
(Required if individual is under 18 years of age.)

NOTE: This form must be maintained on file per NCCER Accreditation Guidelines.